

淡江大學 109 學年度第 1 學期

境外生新生註冊程序單

**TKU's International Students and Mainland Chinese  
Students Registration Form**

編號：

系、所組別：

姓 名：

學 號：

註冊程序 (Registration Procedure)	承辦單位 (Office)	經辦地點 (Room)	經辦人簽章 (Signature)
1 研究生選課 ( <u>大學生免辦</u> ) (Course selection for graduate students)	系所辦公室 (Department Office)	系所辦公室 (Department Office)	
2 境外生 (International Students and Mainland Chinese Students)	國際暨兩岸事務處 (Office of International and Cross-strait Affairs)	國際暨兩岸事務 處辦公室 (Ching-sheng Memorial Hall Room T1001)	
	財務處 (Office of Finance)	財務處 (Engineering Building Room G401)	
4 學生證蓋註冊章並繳回 本單 (請攜繳費收據) (Return this procedure sheet and stamp your Student ID card with your tuition receipt)	註冊組 (Registration Section office)	註冊組辦公室 (Administration Building Room A212)	

**※ Please pay your tuition first at the post office, convenience stores or CTBC bank, before going to the Office of Finance.**

**※ You must bring this registration completed form to academic affairs office(A212). Thank you.**